

**MERTON REGISTRATION DISTRICT**

Hours open to the public:

Monday to Friday – 9am to 4.30pm

Closed 3rd Thursday of each month at 12.30pm

|  |  |  |
| --- | --- | --- |
|  | Notice of marriage appointment at |  |
|  | Appointment Date |  |
|  | Appointment Time |  |
|  | Booking ID Number |  |

To whom it may concern.

|  |  |
| --- | --- |
| Bride | Groom |
|  |  |

To ensure we record the correct information relating to your church, when the above named couple attend this office to give their Notices of Marriage, will you please complete this form and return it to the couple, so they can bring it with them to their Notice of Marriage appointment

|  |  |
| --- | --- |
| Full name of Church |  |
| Full Parish name |  |
| Date of Ceremony |  |

I can confirm that the couple named above have requested to be married at the Church named above under the following entitlement:

|  |  |
| --- | --- |
|  | Please tick those which apply |
| The church is in the ecclesiastical parish or district in which one or both live |  |
| One or both parties to the marriage is/are on the parish’s electoral roll |  |
| One or both parties to the marriage has/have a Qualifying Connection to the church, as defined in section 1 of the Church of England Marriage Measure 2008 |  |

and I/we have agreed to conduct this marriage in accordance with the marriage rites of the Church of England and:

|  |  |
| --- | --- |
| the marriage could have taken place by banns or common licence if the couple were not excluded by the Immigration Act 2014 |  |
| Any other reasons precluding the calling of banns |  |

|  |  |
| --- | --- |
| Name |  |
| Signed |  |
| Position at Church |  |
| Contact Number and e-mail address |  |

Thank you for your assistance in this matter. Merton Register Office