

Notice of theft, loss etc. of club certificate

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We
[insert full name(s) of club certificate holder]

Club certificate number

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Part 1 - Club details

Postal address of club or, if none, ordnance survey map reference, or description	
Post town	Post code
Telephone number (if any)	

Description of club

LONDON BOROUGH OF MERTON
Merton Civic Centre, London Road, Morden, Surrey, SM4 5DX

Part 2 - Applicant details

CLUB SECRETARY (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname	First names
Current postal address if different from club address	
Post town	Post code
Daytime Contact telephone number	
E-mail address (optional)	

Address for correspondence associated with this application (if different to the address above)	
Post town	Post code
TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	
EMAIL ADDRESS (if you would prefer us to correspond with you by email)	

Part 3 - Club certificate details

Date of issue
Statement explaining the theft, loss etc. of your club certificate:

4. CHECKLIST	
I have	Please tick ✓ yes
• Provided a statement explaining the theft, loss etc. of your club certificate	
• Made or enclosed payment of the fee for the application	

5. DECLARATION			
The information contained in this form is correct to the best of my knowledge and belief.			
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.			
SIGNATURE		DATE	
CAPACITY			

NOTES

Information on the Licensing Act 2003 is available on the website of the Department of Culture, Media and Sport (http://www.culture.gov.uk/alcohol_and_entertainment/default.htm) or from your local licensing authority.