

CORPORATE SERVICES DEPARTMENT

Director – Caroline Holland



Local Taxation Service
P.O. Box 559
Merton Civic Centre,
Morden
SM4 5ZT

Council tax - Reduction for disabilities

Please download, sign and return this form. Our inspector will then contact you to arrange a convenient time to inspect your property.

Completion of part 2 will require you to obtain the signature of either a social services or health care professional such as a General Practitioner to confirm a disability. Alternatively you can provide documentary evidence to confirm a disability.

If you qualify for this reduction:

- Your council tax band will be reduced from the date that the adaptations have been made to your home and
- The charge will go down a band. For example, if your property is currently under band D, then your banding will reduce to band C.

PART 1

Your council tax account number	
Name of claimant	
Name of qualifying person* (if different)	
Address	

I want to apply for a reduction in council tax and I can confirm my property has one of the following (please tick those that are relevant):

- A () a room (other than a kitchen, bathroom or toilet) adapted so the qualifying person can live in the property. The room is mainly used by the qualifying person.
- B () a bathroom or kitchen, which is not the only bathroom or kitchen, adapted so the qualifying person can live in the property
- C () enough floor space to allow the qualifying person to use a wheelchair inside the property.

Signed Date.....

Telephone no (*required to arrange appointment*)

- A qualifying person is someone who is substantially and permanently disabled and for whose benefit the property was adapted.

PART 2

Name and occupation of professional

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(A relevant professional includes a doctor, nurse, health visitor, occupational therapist or social worker)

Business address and telephone number.....

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Declaration

I can confirm that is substantially and permanently disabled.

Date:

PLEASE NOTE

If your home has been placed in band A, a reduction can only apply from 1 April 2000. Before this date, the law said that because homes in band A were in the lowest council tax band, we could not reduce their bill.

DATA PROTECTION STATEMENT

Your personal information will be held and used in accordance with the requirements of the Data Protection Act 1998. We have a duty to protect the public funds we administer and may use the information you have provided for the prevention and detection of fraud. We may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For more information, go to <http://www.merton.gov.uk/legal/nfi-fdp.htm> or contact the Data Protection Officer, by email: data.protection@merton.gov.uk or by 'phone 020 8545 4182.

Further information is also available from the Audit Commission

<http://www.auditcommission.gov.uk/nfi/fpindex.asp>.

If the circumstances of the occupiers change, you must tell us within 14 days of any such change. If you make a false claim it may lead to a penalty or prosecution under the Theft Act 1968