



Minutes

SCHOOLS FORUM – 15 June 2017

Members

Frieda Perry (FP)- Vice Chair
Carole Cook (CC)
Chris Milton (CM)
Karen Sheridan (KS)
Carlene Facey (CF)

Primary School rep (Hatfeild)
14-19 rep (TRP Ltd)
Academies rep (Harris Merton)
Primary School rep (Malmesbury)
Early Year Representative

In Attendance

Marius Karsten-Strydom (MKS)

LBM CSF – Finance

Apologies

Alex Williamson (AW) - Chair
Paul Lufkin (PL)
Carla Chandler (CCh)
Andrew Kennedy (AC)
Hamish Dowlen (HD)
Terry Daniels (TD)
Julia Waters (JW)
Katherine Davies (KD)
David Erridge (DE)
Cllr Caroline Cooper-Marbiah (CM)
Isabelle Paget (IP)

Secondary School rep (Rutlish)
Primary School rep (Wimbledon Park)
PRU rep (Melbury College)
RC Dicoesan representative
Secondary School Gov rep (Raynes Park)
Primary Governor rep (Aragon/Hollymount)
Secondary School rep (Ursuline)
Substitute primary School rep
Special School rep (Perseid)
Cabinet Member for Education

Primary Governor rep

		ACTIONS
1.	Welcome & Apologies	
	Introductions were made and apologies noted.	
2.	Draft Minutes of the Meeting on 22 March 2017 and Matters Arising	
	<p>The draft minutes were approved for accuracy.</p> <p><u>Matters Arising from previous minutes</u></p> <p>Group discussion on Efficiencies The Procurement Hub is still open but not widely used. We do not think that a re-launch at the schools business manager forum will encourage schools to use this more. Tom Procter has suggested that the forum should have more of a procurement focus. The Forum suggested looking at big expenditure items like printers, energy and agency cost.</p>	TP/JM

	<p>Redundancy policies/cost</p> <p>KS mentioned this in the previous meeting and will contact Sue Watson directly to discuss suggestions she has following completion of the redundancy process recently.</p>	KS
3.	Outturn report	
	<p>MK introduced the outturn report and highlighted the main over and underspends for the year.</p> <p>We went through the DSG reserve items being carried forward to 2017/18. As well as the planned used of £467k reserves, the net £238k DSG overspend also needed to be funded from reserves. This resulted in reserves reducing From £4.368m to £3.663m.</p> <p>Schools Forum agreed/noted the recommendations of the report.</p>	
4.	Any Other Business	
	None raised.	
5.	Date of Next Meeting	
	7 September, 4pm at Malmesbury Primary School.	