

Terms of Reference

Climate Emergency Working Group

26th September 2019

Purpose of the group

- To support the development of a Climate Action Plan, following the Council's Declaration of a Climate Emergency in July 2019. The declaration set a target decarbonisation date for Merton of 2050, and a decarbonisation date for the Council of 2030. The action plan will be presented Cabinet in early 2020.

Roles and responsibilities

- Councillor Tobin Byers, Group Chair, responsible for managing the working group and reporting its finding in Cabinet.
- Katie Halter and Dominique Hill, Secretariat support, responsible for supporting group members in their work.
- Group Members (Annex A), are responsible for advising the Councillor and Council Officers on the delivery of the Action Plan.
- Theme Coordinators (Annex A) are responsible for managing the activity of the subgroup and reporting outcomes at the working group meetings.

Organisation

- Meetings will be once a month until the Climate Action Plan is submitted to Cabinet.
- Tasks will be structured in the following themes. Theme Coordinators are responsible for leading the work programme under each theme:
 - Buildings and Energy
 - Transport
 - Products and Waste
 - Finance
 - Green Spaces
 - Behaviour Change and Engagement
- All papers prepared for and by the Working Group will be made publically available.

Key tasks

- To consider evidence collected by the Council, and bring new evidence to the table.
- Use outreach to Merton's diverse community to identify and develop potential actions that could form part of the Climate Action Plan.
- Work collaboratively to coalesce around key priorities.
- Propose actions.
- To provide challenge and steer to key documents linked, such as the draft Climate Action Plan.

Principles / Ways of working

- Develop mutual trust and respect through working together, participating in constructive debate and valuing equally the contributions of different sectors.
- Co-create solutions with the community and empower the community to make change happen.
- Mobilise wider resources (across sectors) to achieve our purpose and aims.
- Promote innovation, be open to change and identify and share best practice.
- Do what is right for the people of Merton, rather than what advances our own interests, and see the big picture.

Annex A – Membership

Name	Affiliation	Role in the group
Tobin Byers	Merton Council	Chair
Katie Halter	Merton Council	Secretariat
Dominique Hill	Merton Council	Secretariat
Alice Rayner		Theme Coordinator: Behaviour Change and Engagement
Benedict Woodward	First Mile	Theme Coordinator: Products and Waste
Cecily Church		Theme Coordinator: Buildings and Energy
CLlr Jenifer Gould		Theme Coordinator: Green Spaces
Franki Appleton	Friends of the Earth	
Katie Meech		Theme Coordinator: Behaviour Change and Engagement Theme Coordinator: Green Spaces
Kelly Gunnell		Theme Coordinator: Green Spaces
Lily Marcel		Theme Coordinator: Finance
Mehmood Naqshbandi		Theme Coordinator: Transport
Nick Golson	Deen City Farm	
Pippa Maslin	Green Party	Theme Coordinator: Green Spaces
Richard Hackforth-Jones		Theme Coordinator: Transport
Toby Costin	Crewe Energy	Theme Coordinator: Buildings and Energy Theme Coordinator: Finance
Tom Walsh	Sustainable Merton	Theme Coordinator: Products and Waste