



MERTON MARKET REGISTRATION FORM

(London Local Authorities Act 1990 Part III as amended)

Section 1

Applicant's full name:	Title (Mr/Mrs/Miss/Ms/Other):		
	First name:		
	Surname:		
Home address:			Post Code:
Date of birth:	National Insurance No:		
Place of birth:			
Telephone number(s):	1:	Email:	
	2:		

Please read our terms and conditions carefully before completing this section

Market location:		Mitcham	Morden
Trading days: Please tick required trading days.	Monday		closed
	Tuesday		closed
	Wednesday		
	Thursday		closed
	Friday		
	Saturday		
Goods, articles or services offered for sale: (Please list all commodities to be sold, continuing on a separate sheet if necessary. A maximum of three product types will be permitted if not of a similar nature)			
If you are selling food: Are you registered as a food business? Which borough are you registered with:		Yes	No
Do you currently hold public liability insurance?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
(You will be required to provide proof of your PUBLIC liability cover to the value of £5,000,000)			
National Market Traders Federation Membership Number (if a member):			

Section 2

You **MUST** complete this section if you intend to employ an assistant, or more than one person will be working on the stall (i.e. business partner/family member). Additional assistants should provide this information on a separate sheet. Please refer to our terms and conditions before completing.

Assistant's full name:	Title (Mr/Mrs/Miss/Ms/Other):		
	First name:		
	Surname:		
Home address:			Post Code:
Date of birth:	National Insurance No:		
Place of birth:	Telephone number:		

You must supply with this application 2 full face passport photographs of yourself and 1 of any assistant/s. These photos must have been taken in the last 12 months and signed on the reverse.

Your application will only be considered if all parts of the form are completed.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see <http://www.merton.gov.uk/legal.htm>

Declaration	
I confirm the information I have given on this form is correct. I realise that giving false information is an offence and could lead to prosecution.	
Signature of Applicant:	Date:

Return Address: Regulatory Services Partnership
 Merton Civic Centre
 London Road
 Morden
 Surrey
 SM4 5DX

Telephone: 020 8545 3969
Email: licensing@merton.gov.uk

YOUR APPLICATION IS NOT COMPLETE WITHOUT THE FOLLOWING:

- 1) The £34 registration fee. Payment can be made by card subject to prior agreement.
- 2) A full-face passport size photograph of yourself taken in the last 12 months and signed on the reverse, plus 1 for any assistant/s.
- 3) Details of your public liability insurance should you already have it in place (if not we will need to see it before any trading commences). The cover must have a minimum limit of indemnity of £5 million.
- 4) Photocopies of your Passport or photo Driving Licence, National Insurance card and a recent utility bill (no more than 2 months old). If your application is successful, we will need to see the originals.

LONDON BOROUGH OF MERTON USE ONLY	
Photographs checked	
Insurance details	
Receipt no. for licence fee	
Passport	
Driving licence	
Utility bill	
Date received	
Name of officer	

LONDON BOROUGH OF MERTON
LONDON LOCAL AUTHORITIES ACT 1990 PART III (as amended)

STREET TRADING LICENCE FEES FOR THE YEAR 1st April 2023 – 31st March 2024

Type of licence	2023/24 charge
Mitcham and Morden Markets (Per pitch per day)	
Market Registration Fee	£34
Regular Market non-food stalls	£10
Regular Market food stalls	£12
Casual Market trader non-food stalls	£17
Casual Market trader food stalls	£21
Variation of registration	£119