

## Payroll Service List for Direct Payment Customers 2022

This is a list of payroll providers you may wish to contact regarding your care. This is not an exhaustive list and you can contact any payroll provider you wish, for example, by using an internet search engine to find UK payroll providers. Please note that it is your responsibility as an employer to engage a payroll service. **The maximum amount that the Council will contribute towards your payroll service is £12.50 per month. If the rate stated below is higher than the Council's £12.50 rate, you will have to pay the difference to the payroll provider by crediting the additional amount to the pre-paid card.**

Name & Contact Details	Amount	Additional comments
PayPacket Ltd. 2 <sup>nd</sup> Floor, The Hub 40 Friar Lane Nottingham NG1 6DQ <b>Tel: 0800 848 8998</b> <b>Email: <a href="mailto:info@paypacket.co.uk">info@paypacket.co.uk</a></b> <b>Website: <a href="https://www.paypacket.co.uk">https://www.paypacket.co.uk</a></b>	Monthly pay run £12.00 per payroll and additional £2.00 per employee.	Employer needs to set up a direct debit.
DD Payroll Services The Enterprise Centre 20 Royal Scot Road Pride Park Derby DE24 8AJ  <b>Tel: 0300 30 30 990</b> <b>Email: <a href="mailto:info@ddpayroll.co.uk">info@ddpayroll.co.uk</a></b> (Main Payroll Office). Or <a href="mailto:natasha.barnes@ddpayroll.co.uk">natasha.barnes@ddpayroll.co.uk</a> (Relationship Manager). <b>Website: <a href="https://www.ddpayroll.co.uk">https://www.ddpayroll.co.uk</a></b>	£192.00 for standard payroll made up of £9.00 per payroll (13 x £9.00 =£117.00) plus a £75.00 annual fee.	Managed account (stand alone or as add on to payroll) £105.00 per year. Only additional costs are- Pension / auto enrolment £35.00 per year for up to 4 employees (£5.00 set up and £30.00 annual cost). £10.00 admin fee for employer allowance application- if applicable. Bespoke quotes available for 5+ employees.

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<p>Kubix Payroll 122 Fore Street Saltash PL12 6JW</p> <p><b>Tel: 01752 840840</b> <b>Email: <a href="mailto:info@kubixpayroll.co.uk">info@kubixpayroll.co.uk</a></b> <b>Website: <a href="https://www.kubixpayroll.co.uk">https://www.kubixpayroll.co.uk</a></b></p>	<p><b>Basic Payroll Service</b> £20.00 per payroll for one employee with additional employees £5.00 per payroll.</p> <p><b>Premium Payroll Service</b> £30.00 per payroll for one employee with additional employees £10.00 per payroll plus a one off payroll set up of £240.00. All prices are inclusive of VAT.</p>	<p>Please note for payments to be made directly to an employee and for monthly payments to be made directly to HMRC for tax and NI deductions this service is only included in the Premium Payroll Service.</p>
<p>Penderels Trust Resource House 1A Brandon Lane Coventry CV3 3GU</p> <p><b>Tel: 02476 511 611</b> <b>Email: <a href="mailto:payroll@penderelstrust.org.uk">payroll@penderelstrust.org.uk</a></b> <b>Website: <a href="https://www.penderelstrust.org.uk">https://www.penderelstrust.org.uk</a></b></p>	<p>£40 – one off set up fee. £20 – per year end fee x 1 PA. £40 – per year end fee x 2 or more PA.</p> <p>£7.25 per PA's pay slip.</p>	
<p>Crystal HR &amp; Payroll Ltd. Interia House Potters Lane Wednesbury West Midlands WS10 7LH</p> <p><b>Tel: 0121 820 0324</b> <b>Email: <a href="mailto:info@crystalhrandpayroll.co.uk">info@crystalhrandpayroll.co.uk</a></b> <b>Website: <a href="https://crystalhrandpayroll.co.uk">https://crystalhrandpayroll.co.uk</a></b></p>	<p>£10.00 plus VAT per payroll plus £2.50 per payroll for each additional employee.</p>	<p>This payroll supplier provide pay slips with calculations for employee's pay and HMRC deductions for tax and NI. Please note they do not process any payments and it is the employer's responsibility to make payments to their employee and HMRC.</p>
<p>Pattern Accounting &amp; Payroll Innovation Centre Highfield Drive St Leonards East Sussex TN38 9UH</p> <p><b>Tel: 01424 256664</b> <b>Email: <a href="mailto:rotapattern@outlook.com">rotapattern@outlook.com</a></b> <b>Website: <a href="https://www.patternaccounting.co.uk">https://www.patternaccounting.co.uk</a></b></p>	<p>Set up cost of £30.00 per customer.</p> <p>£10.50 per month for up to two employees' payroll. (I.e. two pay slips per month).</p>	<p>This payroll supplier provide pay slips with calculations for employee's pay and HMRC deductions for tax and NI. Please note they do not process any payments and it is the employer's responsibility to make payments to their employee and HMRC.</p>

**DISCLAIMER: Please note payroll providers' charges are subject to alteration and therefore can change. We advise that you clarify with your payroll provider the charges applicable and payroll service elements included in your payroll package before completing your sign-up with them. As an employer, you are legally responsible for ensuring your employee pays tax, NI and is auto enrolled into a pension. Some payroll companies can arrange these payments for you and others will provide basic payroll calculations with the employer being directly responsible for making these payments to their employee(s) and HMRC.**

**The information about payroll providers and services contained in this document does not constitute endorsement or recommendation by the London Borough of Merton. It is your responsibility to verify and investigate providers and services. You are free to consult your own professional advisor for all advice concerning legal or financial matters in connection with the services needed. The London Borough of Merton assumes no liability of any kind for the content of any information transmitted to or received by any person in connection with the person's use of this list. Also, references on this list to any specific commercial products, process, information, service, manufacturer, or company do not constitute endorsement or recommendation or by the London Borough of Merton.**