[Organiser address]

[Organiser e-mail address]

 [Organiser phone number]

Date

Dear Neighbour,

**Running a Street Party**

I / we and other neighbours on (NAME OF ROAD) would like to run a Street party in our road on (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We think it would be a fantastic opportunity for neighbours to gather and socialise outside on the doorstep. It would mean applying to the council to close the road to through-traffic between (TIME and TIME)

Road closure points will be marshalled throughout the event. Emergency access will be maintained and it will be possible for residents who need to access the street by car during the closure to do so, driving at walking speed. Merton Council needs to see that we have a good level of support on the street for the session. Please can you indicate your views below.

Yours faithfully,

**Please complete and tear off this coupon and return it to my address (shown above)**

……………………………………………………………………………………………………………………………………………….

**PROPOSAL FOR A STREET PARTY ON \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[NAME OF STREET]**

* Are you happy for a Street Party to take place on our road on (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ □Yes □No
* Would you like to attend the Street Party? □Yes □No
* Would you like to help organise the Street Party? □Yes □No

Name: ………………………………………………………………………………………………………………………………….

Door number: ………………………………………………………………………………………………………………………

Phone/e-mail (optional)**:**…………………………………………………………………………………………………..…

Signed: ………………………………………………………………………………………………………………………………….

Comments: ……………………………………………………………………………………………………………………………