

LONDON BOROUGH OF MERTON

ENVIRONMENTAL HEALTH, TRADING STANDARDS AND LICENSING LONDON LOCAL AUTHORITIES ACT 1991

APPLICATION TO ALTER A SPECIAL TREATMENT LICENCE

In accordance with the requirements of Part II of the above Act application is hereby made for alterations to the premises or facilities for an existing licence.

TRADING NAME:

ADDRESS & POSTCODE:

TEL NO:

NUMBER OF PERSONS THAT CAN BE
TREATED AT ANY ONE TIME WITHIN THE PREMISES: []

Opening Hours – *State Days and Hours required to be open:*

Name & Address of Applicant (*Please Print details clearly*)

Description of proposed alteration(s):

I/we have enclosed a plan of the premises incorporating these proposed alterations.

I/we declare that the above particulars are true to the best of my/our knowledge and understanding.

I/we enclose a cheque for the fee of **£83.00**, made payable to 'The London Borough of Merton'.

Signed
(*Position if signing on behalf of a Company*)

Date

**COMPLETE THIS PAGE ONLY IF CHANGES OF MANAGEMENT HAVE BEEN
MADE IN THE PREVIOUS 12 MONTHS.**

APPLICANT DETAILS

(INDIVIDUAL OR PARTNERSHIP)

Surname	Forenames	Private Address and Postcode

Have any of the applicants been convicted under Part II of The London Local Authorities Act 1991 within the previous 5 years? **Yes / No**

If "YES" please give details:

I/we declare that the above particulars are true to the best of my/our knowledge and understanding.

Signed

Date

Personal Information Policy

The Council will use your details, the information about your dealings with the Council and the information about you available to the Council (“your information”) to:

- ◆ deal with your requests and administer its departmental functions in the processing of your application;
- ◆ meet its statutory obligations;
- ◆ prevent and detect fraud;
- ◆ conduct surveys and research.

The Council may share your information (but only the minimum amount of information necessary to do the above and only where it is lawful to do so) with other Departments within the Council (including the elected members), central government Departments, law enforcement agencies, statutory and judicial bodies, community services providers and contractors that process data on its behalf.