**Useful Website References for Direct Payment Customers**

* Advertise a job - <https://www.gov.uk/advertise-job>
* Jobcentre Plus help for recruiters - <https://www.gov.uk/jobcentre-plus-help-for-recruiters>
* Checking a job applicant's right to work - <https://www.gov.uk/check-job-applicant-right-to-work>
* Penalties for employing illegal workers <https://www.gov.uk/penalties-for-employing-illegal-workers>
* Data consent form – Protecting employee data employing or employed

<https://ico.org.uk/your-data-matters/does-an-organisation-need-my-consent/>

* Equality and diversity monitoring form - [www.ico.org.uk](http://www.ico.org.uk)
* Employment contracts - <https://www.gov.uk/employment-contracts-and-conditions>
* Employers' liability insurance - <https://www.gov.uk/employers-liability-insurance>
* PAYE and payroll for employers - <https://www.gov.uk/paye-for-employers>
* Set up and manage a workplace pension scheme - <https://www.gov.uk/workplace-pensions-employers>
* Statutory Sick Pay (SSP) - <https://www.gov.uk/statutory-sick-pay>
* Holiday entitlement - <https://www.gov.uk/holiday-entitlement-rights>
* Employee rights when on leave - <https://www.gov.uk/employee-rights-when-on-leave>
* Dismissing staff and redundancies - <https://www.gov.uk/browse/employing-people/dismissals-redundancies>
* Set up as self-employed (a 'sole trader'): step by step - <https://www.gov.uk/set-up-self-employed>
* Employment status - <https://www.gov.uk/employment-status/selfemployed-contractor>