



To All Directors of Children's Services

Director's Office
London Borough of Merton
Merton Civic Centre
Morden, Surrey SM4 5DX

Direct Line: 020 8545 3250
Email: Rachael.Wardell@merton.gov.uk

Date: 24th February 2020

Dear Director

Services for Looked After Children Placed in the London Borough of Merton

I am writing to inform you about services available to those looked after children and young people who are placed in the London Borough of Merton by other local authorities.

The attached document sets out the process for notifying us of a child or young person placed in the borough, and also includes information about accessing universal, targeted and specialist services with respect to all children placed here.

Should you wish to consult prior to making a distant placement you are advised to contact us by email in the first instance at the email address given on the attached document setting out the processes and services which children and young people can access. You will then be contacted in return by the appropriate officer to have a fuller discussion about the placement of the child.

Please share this information with all relevant professionals within your Children's Social Care and Safeguarding Services and with wider children's services including partner agencies where appropriate. Please also be advised that this information and the notification form are also available on the London Borough of Merton website.

Yours sincerely

A handwritten signature in blue ink that reads "Rachael Wardell".

Rachael Wardell
Director of Children, Schools and Families